

Traffic Records Committee Meeting Minutes December 5, 2005

Dan Belles – WSP
 Marlene Boisvert – WSP
 Wendy Cunningham – FMCSA
 Dan Davis – WSDOT
 Dick Doane – WTSC
 John Dunn – WSDOT
 Don Fernandes - DOH
 Kendra Hensley – DOL
 Roger Horton – WSDOT
 David Koch – DIS

Roger Kraft – FMCSA
 Brian Limotti - WSDOT
 Liana Liu – FHWA
 Jim Lamunyon - WASPC
 Chris Madill - WSTC
 Marcia Marsh - WTSC
 Randy McKown – AOC
 Natalie Mattson – IL
 Paul Sullivan - WSDOT
 Anna Yamada - WSDOT

JINDEX Traffic Records Project Update: Scott Bream - DIS

The JINDEX Traffic Records Project will establish citation and collision data exchange services to reside on the JINDEX Biztalk servers at DIS. This project is being conducted by Sunaptic Corp. The project will be completed by April 2006.

Current priorities:

1. Build infrastructure with messaging for SECTOR participants
2. Define minimum requirements for agencies – develop schema
3. Examine transfer of data, explore related issues
4. Keep eye on April 7, 2006 - project termination date

Stakeholders invited to contribute to:

- ◆ Developing project charter
- ◆ Clarifying responsibilities of all included
- ◆ Contractors efforts toward design
- ◆ Funding issues (current funding goes away end of April 2006)

Meetings to scope this project thoroughly are going well and things are looking good.

Section 409 Update: Brian Limotti - WSDOT

Brian reported that efforts are currently addressing disclosure of collision data. A meeting with agencies in summer 2006 will offer a chance to draft a preamble of the WAC. This is information only for this committee and there is no action required at this time. Brian will hold a meeting later the week to discuss aspects of the WAC. At the next TRC meeting, Brian will ask for updates and input from this committee regarding the WAC.

Follow-up to Unconventional Vehicles discussion: Jun Dunn – WSDOT

A sup-group has met to address data collection processes on how to capture this data. The suggestion was made that we add this to the statewide collision database, the CLAS system. Based on information gathered at some recent stakeholder meetings, the data would need to be imputed by the coders at the WSDOT. The idea of adding this information to the form was eliminated after considering the printing and training costs associated with the effort.

Capturing data on these vehicles is good especially since they are usually not insured. Brian questioned the possibility of adding these reporting elements to the SECTOR software application at a future time. These unconventional vehicles are currently listed under a pedi-cycle definition. The committee wants to take the time required to properly address new additions to the form and to include a catch-all category for new versions of these types of vehicles, since they are changing so rapidly. For the time being, the recommendation is for data on Unconventional Vehicles to be imputed by coders at the Department of Transportation.

DOL Citation Web Service Project: Kendra Hensley - DOL

Kendra reported that today's meeting with the vendor is to finalize the statement of work and the interagency agreement. DOL, DOT and the contractor will meet to develop a contingency plan addressing funding issues incase funds do not come through as planned. Kendra also noted that although she has a new post, she feels she would be able to continue with eTRIP.

SECTOR application: Dan Belles - WSP

David Kaelin and Charlie Harris of IDMS Inc. are in town for a week to focus on SECTOR related work, specifically client, back office, and web portal elements. Dan reported that both Windows 2000 and Windows XP are both compatible with SECTOR. The group and contractors are also working on a self-install for the client and back office creating an auto process for technicians. David did not complete the process while in town last time so it is still in progress. He should return next month to continue his work.

Dan also reported that work on the hand-held bar code analysis aspect of SECTOR is occurring. Currently signatures on the hand-held are not working well and the glitch will need to be resolved.

We are approaching Phase 1, which is to conduct an alpha pilot test. Two officers have dedicated themselves to offer feedback and to participate in this critical step.

Beta test is planned for January 2006 with a gradual transition to implementation; overall, huge progress has been made.

SECTOR Application Administrator Support Position: Dan Belles, WSP

We will gain approval and agreement on the job description from this group (DOT, Courts, WSP, DOL, and the rest of the committee) then begin the hiring process. A handout was distributed outlining the job description details. The SECTOR System Administrator will report to WSP. Kendra stated that she learned a state running a similar program as SECTOR has four (permanent) FTE's with two full time contractors attending to the project. Kendra suggested we continue our needs assessment toward properly supporting the SECTOR project. The committee voiced approval for the job description and WSP will continue the hiring process.

CARE collision analysis software demonstration: Dan Davis- WSDOT

The CARE software application for collision analysis will benefit many such as, WSDOT, cities, and counties. CARE is only one of the products available. We are identifying business requirements to compare needs to further identify which product will suit our reporting environment requirements. Further discussion is ongoing regarding software versions, OIT test lab issues of compatibility, hot spots, data field, brake downs, cross tabulation, collision diagramming, reporting capabilities. All of these issues will be evaluated among the possible software applications to make a decisive choice.

The feedback from those attending presentation of CARE found it to be impressive.

Next Meeting: January 9, 2006